

## **Template for schools: share information about your remote education**

This optional template is designed to help school leaders share relevant information with pupils and parents or carers about how they will provide remote education. The information should be published on school websites by 25 January 2021 to support understanding of what pupils, parents and carers should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This is intended as an example template and school leaders can choose to use the most appropriate format for their setting. We recognise that not all questions will be relevant to your particular school and there may be additional information you wish to include. For example, special schools may want to include additional questions around access to wider support services that children and young people would normally receive in school, such as therapy sessions.

Schools can find further help and support on how to meet the expectations for remote education via the remote education good practice guide and school-led webinars.

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

All pupils were sent home with teams log in details, workbooks and website log-ins at the start of the academic year to work from in the event of remote education. Parents will need to use these immediately upon their child being sent home to learn remotely. If these have been lost please contact the school.

On day 1 of absence from school work will be emailed to the child's email address. On the first day of learning instructions and reminders of this process will also be emailed to the parents alongside details on how to access the child's email.

## **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, on a PE day your child will be given a link to an online workout rather than completing what the children may do in school in a larger area with more specific resources that are not available at home.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Nursery	A live video with an activity for each day and access to a daily story will be available to parents.  Approximately 1 hour of learning.
Reception	3 hours learning set combining live teaching, pre-recorded sessions and independent activities.
Key Stage 1	4 hours learning set combining live teaching, pre-recorded sessions and independent activities.
Key Stage 2	4 hours learning set combining live teaching, pre-recorded sessions and independent activities.

## Accessing remote education

### How will my child access any online remote education you are providing?

We use Microsoft teams for all live sessions and it is recommended the App is downloaded for ease of use.

All other work is accessible by any device including mobile phone.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have the ability to issue laptop or tablets to families who need them. This can be done by simply telephoning the school office on 0191 5864186 or emailing us at seascape @durhamlearning.net
- We can also lend devices or dongles that enable an internet connection for families who are relying on their mobile phone data by contacting the numbers above.
- We do not expect any of our work to be printed at home. Worksheets are kept to a minimum and any used are worksheets that the children can simply copy answers into their books. We do ask for children to photograph their work and send it back to their teachers as much as possible. If children cannot photograph work then teachers will communicate with them in email and teams meetings.
- If families still cannot access learning then we will try to offer a place in school as paper packs are very difficult to produce and will not give the children the level of remote learning they require.

### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Within school we use a mixture of remote techniques to teach our children to try and maintain their interest and using best practice that is available

These include:

- live teaching (online lessons) these are staggered to allow families to share devices.
- recorded teaching (e.g. Oak National Academy lessons, RWI lessons, video/audio recordings made by teachers)
- a small selection of worksheets especially in maths which children can complete in their book.
- commercially available websites that the school subscribe to supporting the teaching of specific subjects or areas, including an online reading library allowing the children to be able to read at home.
- long-term project work and/or internet research activities to foster a love of independent learning for the children and to reduce the amount of screen time.

## **Engagement and feedback**

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We expect pupils to engage with remote education during the course of the school day. They should attend assembly at 9.00 before their lessons begin. Children where possible, should be sat at a space to work and ready to complete their learning. The school day will end with a story time to signal to the children that their learning may stop.

Parents should support by following school routines as much as possible and supporting your child to send work back to the teacher.

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

Teachers will respond promptly to any emails sent by parents during the school day. Parents should email their teacher if a child is unwell or unable to access school work on that day for any reason.

Children should be photographing their work and sending it back to their teacher as much as possible. It is vital we receive the score for your child in their weekly maths challenges so we can respond to their needs.

If a child does not attend live sessions or return work back to the teacher then the parent will receive a telephone call from the school pastoral team.

If a child does not attend multiple sessions of learning and the parent is not responding to school phone calls then a home visit will take place for welfare purposes.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Our live session with the teacher will address any misconceptions made by groups of children
- Pupils will receive feedback on their work on the day it is sent to their teacher
- Pupils will receive a weekly guided writing session where they can receive instant support with their writing skills
- All BigMaths quizzes will be marked and fed back to the children in the same way as they receive in school.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- All of our emails with work are individual and differentiated to meet the needs of SEND pupils
- All pupils in receipt of top-up funding but not in school will receive telephone support from support staff to help them access work.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

If your child is isolating and the rest of their class is in school work will be set daily but emailed in one larger weekly email by the teacher. Any work should be emailed back to the teacher daily as explained above. Your child will receive a mixture of pre-recorded national work and worksheets and projects in line with what the rest of the class will be completing that week.

If your child has to isolate for a longer period of time then your child will be set up teams access to the live sessions by the teacher so they can have the opportunity to see their classmates.